



Curriculum advanced Seminar

"Woundtherapist ICW®"

2020-2023

Content

- 1. Basic information
- 2. Potential fields of activity
- 3. Comparison of focal points of the seminars
- 4. Contents
- 5. Seminar process/concept
- 6. Examination
- 7. Curriculum of the advanced seminar "Woundtherapist ICW®" in tabular form
- 8. Overview of local wound treatment with the distribution of the topic contents
- 9. Overview on the distribution of the topics communication/education
- 10. Work shadowing/clinical practice Woundtherapist ICW®
- 11. Examination regulations Woundtherapist ICW®
- 12. Colloquium
- 13. Literature list
- 14. Authors

Annex

1. Basic information

The seminar Woundtherapist ICW® represents an advanced inter-professional course with high practice orientation. In the seminar, a great range of topics is taken up and the theoretical background is deepened. Furthermore, the background knowledge will be connected the theory with practice.

The seminar Woundtherapist ICW® represents an advanced inter-professional seminar with a high practical relevance which also takes up a great range of additional topics. The aim of the seminar is to deepen the theoretical background knowledge and to link it with the practical work.

1.1 Key objective

The Woundtherapist ICW® focuses on the required competencies in the operative and organisational area of wound care. This enables Woundexperts ICW® to take over the care of people with chronic wounds by benefitting from their extended practical skills and abilities. The seminar also aims at organising a wound care unit and developing communicative skills in patient interaction. In addition, the necessary skills for network coordination will be developed.

In addition, the skills required for the certification of institution with the "Wound Seal ICW®" are also provided.

1.2 Target group

oped.

The advanced seminar is designed for graduates of Woundexperts ICW[®]. Those who have completed a comparable recognised degree from another educational concept can take an examination to qualify as Woundexpert ICW[®]. This can be made at the certification body (see "Information for lateral entrants"). The seminar can also be completed following on the Physician Woundexpert ICW[®].

1.3 Qualification objectives

The training is to impart the following skills:

- o Advanced understanding of causes and illness of typical chronic wounds
- Knowledge about rare wound causes
- o Comprehensive knowledge about common measures for wound care
- Skills to support or apply causal therapeutic measures
- Knowledge about special measures
- Skills for handling medical tools
- Knowledge and skills for setting up and managing a wound care unit
- Development of procedure instructions, documentation plans and workflows
- Preparation for certification procedures for the "Wound Seal ICW[®]"

Caution: The role of the Woundtherapist ICW[®] is derived from basic professional training and additional qualification. Additional qualifications (= advanced training) do not automatically legitimise a different position in the inter-professional team as the applicable legal framework remains unaffected.

2. Potential fields of activity

In addition to the tasks of the Woundexpert ICW[®], the Woundtherapist ICW[®] is able to perform tasks on the following fields of activity:

- Responsible handling of wound management in facilities such as surgeries, hospital wards, and outpatient clinics that treat a high proportion of people with chronic wounds
- Working in wound centres and wound clinics, including organisational/professional management
- Collaboration in the wound management of hospitals as well as organisational/professional management
- o Consulting activity in the health care sector
- o Consulting and developing activities in commercial enterprises
- o Participation in further training sessions
- o Preparation of certification procedures for a wound care unit
- o Deployment in outpatient nursing services with focus on wound care
- Activities as a consultant or expert at paying authorities and insurance companies

3. Comparison of focal points of the seminars

	Woundexpert ICW [®]	Physician Woundexpert ICW®	Woundtherapist ICW®	Woundcare specialist ICW®
Objectives/ tasks (focal points)	Wound care	Diagnosis and ther- apy of chronic wounds	Comprehensive wound care including causal and supporting therapeutic measures Establishing and managing a wound care unit	Case management Self-care requirement Project development within the context of wound care
Healthcare profes- sional group	Therapeutic team*	Doctors	Therapeutic team*	Nursing staff
Field of activity	All areas of work where people with chronic wounds are treated	Medical workplaces in the inpatient and outpatient areas	Areas of work in special units for wound care such as outpatient wound care, and/or - centre, wound care clinic	Workplaces in clinics and outpatient services, health services, medical and health care supplier especially in senior positions,
Contents	Basic knowledge about chronic wounds	Medical knowledge about medical treatment of chronic wounds	Advanced professional practical knowledge for the treatment of chronic wounds	Nursing-specific knowledge for the care of people with chronic wounds

^{*} The therapeutic team is assigned to the professional groups, which are listed in Woundexperts ICW® (Registered nurses, physicians and podiatrists)

4. Contents

The knowledge acquired from the seminar Woundexpert ICW® will be deepened, supplemented and expanded in content. The knowledge refers to clinical pictures of pressure ulcers, diabetic foot syndromes, leg ulcers of different causes, burns and postoperative wound healing disorders. Special therapy options and palliative wound care are addressed as well as forms of organisation, educational and economic aspects.

The detailed learning objectives and contents are listed in the table "Curriculum in table form". Additional recommendations in the table refer to the implementation of the lessons. Further explanations can also be found under points 3. in addition, 4. The learning objectives and learning contents are to be seen in the context of the respective national health system. Nevertheless, differences of the content taught must be agreed by the certification body.

In addition to attending classes and the work shadowing/clinical practice, each participant should plan a period of 30 hours for self-organized learning (exam preparation, preparation of presentations for the colloquium, etc.).

5. Seminar process/concept

The theoretical part includes **120 teaching units** (45 minutes each) in attendance, which are to be completed in a maximum of 6 months.

The concept is supplemented by 40-hour work shadowing/clinical practice (60 minutes each), which guarantees a practical transfer of the theoretical contents and an introduction to patient-related care structures. The work shadowing/clinical practice is carried out in facilities with the specialist focus on the care (diagnostic therapy; nursing and management) of patients with chronic wounds. For further details, see point "work shadowing/clinical practice".

The theoretical part is followed by the written exam and the colloquium after the work shadowing/clinical practice. The total duration of the seminar including all examination parts should not exceed 12 months.

6. Examination

The exam is carried out in accordance with the specifications of the normative document and the examination regulations of the seminar Woundtherapist ICW[®]. The written exam is composed of 30 questions from different subject areas of the curriculum. The recognition and certification body issues this.

The **colloquium** is the second part of the examination and includes the presentation of a patient with a chronic wound from diagnosis to wound care.

Participants acquire the **certificate** "Woundtherapist ICW®" after fulfilling the criteria according to the examination regulations; its validity is limited to 5 years. In order to obtain recertification, the specified number of ICW-recognized educational courses must be documented and verified after 5 years (see re-certification participants information and application).





7. Curriculum of the advanced seminar "Woundtherapist ICW®" in tabular form Methodological information:

The teaching units are planned to provide using a variety of teaching methods of adult education. The seminar planning should correspond to the curricular chronology and consider the contents of the literature references.

Admission of lecturers:

For some topics, company representatives or employees of the medical supply industry are also permitted. They may only give a lecture on the subject under the supervision of a lecturer approved by the certification body.

Medical doctors are supposed to be lecturers in the fields of pathophysiology and diagnostics of the individual clinical pictures. All lecturers must confirm that they are aware of the requirements of the curriculum as well as the content of the guidelines or expert standards. The lecturers must present in a product-neutral manner and may not represent any one-sided interests.

Information on references:

In addition to the general topic classification of literature in the bibliography direct references on the topic.

Subject areas:

In addition, the topics local wound care and communication/education are systematically listed under point 8. in addition, 9.

Day	Units			
	45 min.			
	each			
1	24 TU*.	Chapter title		
	= total	Sub-chapter		
	per chap-			
	ter			
		Levels of learning objectives:	Learning content	Methodological/didactic information
	\	K= Knowledge, S = Skills, A= Attitude (cf. Knigge-Dermal)		imormation
\perp	(8)		Section heading:	Suggestions for methodologi-
<u>'</u>	of which		Sub-heading	cal design and didactic con-
	TU par-		⇒ Lists	siderations
	tial topic		 Lists (subgroups) 	
	la topio		Information on references	

Institute:

Location of the course:

Detailed address!

Professional management (same as application):

Educational management (same as application):

Please highlight changes compared to the approved version in yellow (except hourly exchange in sequence)

Day	2	7.1 Course introduction					
		Lecturer:	Time: from	to	Teaching method:		
	TU distri- bution:	Learning objectives		Learning	content	Methodical/didactic recommendations	
1	(2)	K: Know the objectives of ICW and the semin S: Be able to access information on the ICW I K: Understand the content and organisational mance requirements of the seminar	nomepage	Introduction ⇒ Presentation of ICW including the principles of ICW/TÜV certification Information about the course of the seminar, its goals and records of achievement		ICW provides PPT- Presentation available on re- quest Obtain the signature of the participants	
1	6 TU	7.2 Chronic wounds	2 Chronic wounds				
		Lecturer: Time: from to Teaching method:			Teaching method:		
	TU distri- bution:	Learning objectives		Learning content		Methodical/didactic recommendations	
1	(2)	 K: Define chronic wounds based on their characteristics and causes K: Explain the pathophysiological mechanisms of chronic wounds S: Assign different wounds to causes S: Select wound diagnostic procedures and evaluate the results 		healing Characteristics of cornification matrix metalloproteases/pH ods Diagnostic of wounds Wound diagnostic procedures cal, histological and clinical e	aling: a new perspective for wound-		
		Lecturer:	Time: from	to	Teaching method:		
1	(4)	K: Use appropriate assessment tools for diffe case by case basis S: Consider clinical observation features and mation for evaluating clinical characteristics		ing factors, wound specific asses	story (social history, risk and influenc-	Case study/role play: Record anamnesis/wound documentation using pre- scribed tools.	

		A: Become sensitised to the impact of a chron tient's quality of life S: Evaluate different systems for wound docur A: Look at the patient in his physical and psyc as an individual	nentation	Patient observation for detecting early signs such as skin observation (in assessments) Wound documentation systems as part of the medical history		Followed by further questioning. Problem analysis
Day	24 TU*	7.3 Leg ulcer/ulcus cruris (part	1)			
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learning	content	Methodical/didactic recommendations
2	(1)	 K: Differentiate the anatomical structure of the lymphatic systems K: Interpret the physiological interaction of the lymphatic systems A: Develop an awareness of interdependent s 	venous, arterial and	Fundamentals ⇒ Repetition of the anatomy and physiology of the arterial, venous and lymphatic vascular systems		Repetition as an introduction
		7.4 Ulcus cruris venosum/veno	us leg ulcer			
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
2	(2)	K: Explain the origin of ulcus cruris venosum/nothe subsequently clinical signs K: Levels of wound and illness situations base cation system A: Understand potential complications as a ris S: Select appropriate diagnostic procedures in their need K: Understand the importance of mobility in the characteristics S: Delimitate different clinical pictures on the beforms of progression	ed on a suitable classifi- k potential for patients adividually and explain e context of clinical	Causes and pathophysiology o ⇒ Course of disease including clinic plications ⇒ Classification systems CEAP and ⇒ Diagnostic procedures ∘ Clinical examination and ar ∘ Duplex sonography ∘ Colour-coded doppler sono ⇒ Post thrombotic syndrome ⇒ Failure of the superficial versus d ⇒ Recording overall patient mobility ⇒ Mobility analysis for muscle pump	al characteristic and potential com-	Exemplary application of classification systems based on case studies Comparison of systems with strengths and weaknesses analysis
	(1)	A: Empathically perceive the individual suffering it. B. Differentiate different causes of oedema it. Distinguish between lipoedema and lymphotics. Differentiate the therapeutic approaches for phoedema	pedema	tion)		

Day		7.5 Ulcus cruris/venous leg u	lcer (part 1) cont	inued		
		Lecturer:	Time: from	to	Teaching method:	
	TU distribu- tion:	Learning objective	Learning objectives Learning content		Methodological didactic recommendations	
2	(1)	K: Differentiate operative procedures for CV K: Assess the surgical treatment regarding S: Apply measures to ensure the success of tions S: Evaluate necessary postoperative care in A: Be aware of preventive measures as a contreatment process	to indication If therapeutic interven- neasures	 ⇒ Improvement of the decongestion nous system (exhairesis/crossect ligature of the insufficient perforation improvement of the chronic computational base conditioning, particular processing particular processing particular processing processing particular processing proce	enous function I their advantages and disadvantages In performance by surgery on the ve- tion of the superficial stem veins — ting veins) I partment (fasciotomy, fasciectomy) I pargrammed surgical rehabilitation by	
		Lecturer:	Time: from	to	Teaching method:	
2	(3)	K: Evaluate pathophysiological interactions exudate on wound healing K: Derive possible causes for increased ext S: Use appropriate exudate management method the cause and specific wound situation S: Optimise wound care through profession A: Form an opinion on wound therapeutics aspects	udate neasures, considering al use of the materials		ect on wound healing nd qualitative changes exudate for unwanted exudate uding adequate materials uate exudate management	Experimental exercises with dressing material regarding fluid absorption/retention (if necessary under compression) Creation of a checklist for mode of action and indication with cost analysis Practical exercises with wound dressings

		<u>Lecturer:</u>	Time: from	to	Teaching method:	
	TU distribu- tion:	Learning objectives		Learning	content	Methodological didactic recommendations
3	(2)	S: Interpret changes and symptoms of PAOD S: Classify wound and illness situation(s) base fication system	DD in its importance for the person concerned htial complications as a risk potential for patients and symptoms of PAOD high illness situation(s) based on a suitable classie e diagnostic procedures individually and explain □ Courses of the disease including potential complications □ Classification systems according to Fontaine and Rutherfort □ Importance of accompanying CVI Diagnostic procedures □ Clinical examination and anamnestic evaluation, typical comorbidities □ Pulse status – doppler closure measurement ABI □ Full status – doppler closure measurement results/quantification and qualification of		Perform and evaluate ABI measurement	
3	K: Differentiate operative procedures for PAOD K: Differentiate perfusion-safeguarding and special pain-reducing measures K: Reflect postoperative monitoring procedures after peripheral arterial and venous vascular diseases S: Assess clinical signs for evaluating the (restored) perfusion K: Explain the requirements and principles of systematic gait training S: Guiding patients and colleagues to supportive measures and behaviour after interventions S: Ensure the professional implementation of blood flow regulating interventions K: Reflect the complexity of the mixed arterial-venous disorder K: Assign symptoms of mixed lesion to the different causes A: Take the responsibility to ensure the required balance in therapy		cedures) and post-interventional Interpretation of the reperfusion r interventional oedema, persistent Diagnostics with mixed ulcers Extent of the drainage disorder (composition of the arterial inflooder) Interventional reperfusion as a presion Criteria and prospects of success cannot be compressed sufficiently	estavasin, pletal) ehabilitative strategy o-modulatory procedure rfusion, avoid damaging effects ion therapy (PTA, TEA, bypass pro- aspects esult (post-interventional ABI, post- t perfusion failure) pedema despite PAOD) w disease (ABI) rerequisite for the required compres- s of varicose veins surgery if the leg	Presentation with photo material/possibly a film Reflectively developing questions about the overlapping of the clinical pictures	

Day		7.7 Ulcus cruris (part 2) amputa	ntion			
		Lecturer:	Time: from	to	Teaching method:	
	TU distribu- tion:	Learning objectives		Learning	content	Methodological didactic recommendations
3	(4)	K: Explain the indications for amputation and S: Develop strategies to save the limb S: Organise postoperative care after amputati S: Evaluate the prosthetic fitting after amputat A: Be aware of the potential risks after amputat A: Evaluate the significance of the physical ar sequences for the person concerned	on ion ation	Amputation ⇒ Differentiation of the terms r ⇒ Therapeutic approach to av ⇒ Indications for amputation ⇒ Consequences for the person ⇒ Amputation margins ⇒ Aftercare after amputations ⇒ Amputation stump condition ⇒ Preparation for the prosthet	on concerned (major amputation) ing	Have the prosthesis procedure explained by an orthopaedic technician, demonstration material

Day		7.8 Ulcus cruris (part 3)				
		Lecturer:	Time: from	to	Teaching method:	
	TU distribu- tion:	Learning objectives		Learning (content	Methodological didactic recommendations
4	(5)	K: Identify a correlation between indications a compression therapy S: Choose compression types based on indivision of the complex of the com	dual circumstances for compression and according to the efusal of compression of the prescription of the materials	Compression therapy ⇒ Indication/contraindication for comp ⇒ Compression classes/target pressu ⇒ Compression types and their differe ∘ Short- to long-stretch bandage ∘ Multi-component systems ∘ Stocking supply (type of knittir ∘ Ready-made leg ulcer stocking stocking) ∘ Intermittent compression ⇒ Techniques and aids (dressing and care instructions for various materi ⇒ Problems that lead to the rejection ⇒ Potential iatrogenic injuries ⇒ Pressure measurement and succes ⇒ Prescription details and cost aspect	re values of bandages ences. es ng, sizes, etc.) g systems (double layer compression undressing aids, padding/pelotte) als of compression (adherence) es control	Practical exercises for the different systems Instruction and exercise incl. dressing aids; if necessary integrate in the topic "Instructions" * Verification of the achieved compression strength with measuring unit Fictitious prescribing according to objectives

		Lecturer:	Time: from	to	Teaching method:	
4	(3)	A: Be aware of the importance of patient educactive health management S: Assign the different sub-areas of education taught K: Understand which situations/conditions have promoting or motivational-inhibiting effect A: Consider your role in the patient relationship and accept the patient's autonomy A: Assess the promotion of patient motivation site for successful cooperation K: Identify determining factors of behaviour K: Define potential ways to enhance patient m S: Apply basic educational skills in a disease-way	to the aspects to be ve a motivational- ip as a partnership as a basic prerequi- notivation	vice (delimitation of the sub-ar Motivation Concept of motivation, motivat Extrinsic and intrinsic motivatio Motivation using the example theoretical model (Prochaska, Basic contents to promote pat of the measures, background fects of the measures, expecte Clinical characteristics-related contents	information, training/instruction, adreas under decubitus and DFS) tion promotion and inhibition on of the health belief model or trans Di Clement, 1994) itent motivation (examples: objectives information, also about causes, efeed course of events) ulcera crurum with exemplary topics self-sufficiency r flaky, barky, sensitive skin	* The clinical-characteristics-related content can be combined with the topics from the higher-level content or tested in exercise sequences.

Day	24 TU	7.9 Decubitus/pressure ulcer (µ	oart 1 + 2)			
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learning	content	Methodology didactic recommendations
5	(4)	 S: Evaluate of decubitogenic factors in a concrete situation K: Examine the pathophysiology of decubitus formation in a modetailed way S: Classify decubital ulcers according to EPUAP/NPUAP/PPPI. levels and differentiate them by differential diagnosis S: Record risk factors individually and anamnestically A: Consider prophylactic measures in the context of the professional self image 		Fundamentals		Development of a target group specific risk checklist; group work with classification based on graphical material
		Lecturer:	Time: from	to	Teaching method:	
5	(2)	S: Carry out a systematic differential diagnostic cal skin changes S: Use the assessment for IAD correctly and detherapy K: Distinguish therapeutic interventions of presage from those of the IAD K: Explain common problems of both damages	erive an adequate	Differential diagnosis ⇒ Differential diagnosis of non-pressu ⇒ Causes, clinical picture and measur ∘ Incontinence Associated Dermodassification ∘ Intertrigo and mycosis		Assessment exercises
		Lecturer:	Time: from	to	Teaching method:	
5+6	(6)	A: Be aware of the elementary importance of ca approaches of pressure reduction and relief me S: Distinguish different types and modes of actipliances for pressure distribution and relief K: Define selection criteria/indications for use of ances K: Determine requirements for different aids and S: Apply aids and appliances with the described take the patient specific situation into account S: Evaluate the effectiveness of aids and appliance A: Assess the patient's feelings and needs regalished and appliances and offer alternatives if new K: Know the prescription and reimbursement or appliances in the context of pressure ulcer propriment	asures on of aids and ap- f aids and appliances d requirements and ances used arding the use of cessary iteria of aids and	climate ⇒ Criteria for the selection of aids and distribution, body size, mobility, actiderlying disease and therapy, reimble instructions for use and operation, lose Seating aids o Transfer aids	action (of bed, chair and other aids) eduction - pressure relief onal functions, regulation of the micro- appliances (e.g. weight and weight vity, incontinence, mental ability, un- oursement) handling of the aids ution and pressure relief (mattresses, when using external devises (e.g. atory therapy)	Development of an evaluation matrix for aids and appliances Application of various aids and their evaluation on the basis of the evaluation matrix

Day	24 TU	7.10 Decubitus (continued part 1	10 Decubitus (continued part 1+2)					
		Lecturer:	Time: from	to	Teaching method:			
6	(4)	A: Accept educational measures for decubitus pochallenge for those affected K: Justify the basic educational goals for people or with a decubitus risk S: Understand the educational needs and the educational needs and the educational and apply guidance steps specifically for bitus prophylaxis S: Develop and evaluate educational aids with the field criteria.	with a decubitus ducational skills the area of decu-	Patient and relative related commu Overriding contents ⇒ Assessment of the educational need ⇒ Formulation of goals including plann ⇒ Instructions as an educational form cess) ⇒ Educational aids and sources o Information brochures and their o Internet, self-help groups, inform Disease specific contents ⇒ Instructions with focus on content (ecolor of the content o	Is and the educational ability ing n (sub steps of the instructional provaluation (Wittener List) mation centres e.g. sitting, transfer techniques) ckground knowledge of decubitus application rvation including finger test	Checklist to determine the educational needs, development of questions to assess the evaluation options Evaluation of information brochures using examples Instruction of relatives in role play		

Day		7.11 Decubitus continued (part 3	3)			
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learning	content	Methodology didactic recommendations
7	(2)	S: Record possible options to improve the phys complementary measure K: Know prescription options for nutrition therap S: Plan dietary adjustment and training on the bound and formulation of objectives S: Inform patients or relatives about reimbursen	y asis of the assess-	Therapy planning for an existing ⇒ Creation of a therapy plan ⇒ Pressure relief (see aids/prophyla ⇒ Improvement of the general and r ∘ Indications for nutritional optir ∘ Prescription criteria for nutrition	ixis) nutritional condition nization	Participants create a therapy recommendation
		Lecturer:	Time: from	to	Teaching method:	
7	(6)	K: Assess special aspects of wound care for de regard to localisation K: Evaluate debridement techniques taking into ual wound situation and specify criteria for the c S: Organise wound care for mechanical supply K: Reflect on different treatment options for decult wound localisations A: Learn handling instructions as an opportunity care S: Know the possibilities of the plastic surgery c and ensure the success of the operation by app	account the individ- lecision systems op wounds and diffi- or to optimize wound covering procedures	Debridement techniques	he localisation of the wound instructions such as dressing fixation ontraindications/hazards/son modalities ontraindications exities: exudate drainage, underminations, application, monitoring graft) equirements ef or application and donor	Practical exercises Practice handling of ultrasound-assisted debridement or applying a local negative pressure therapy

Day	TU 24	7.12 Diabetic foot syndrome (par	rt 1)			
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learning o	content	Methodology didactic recommendations
8	(4)	K: Understand the pathophysiological processe S: Identify the differences of vascular and neuror tions and differentiate the different path anatom A: Assess the preventive measures and the bas sential factors in the treatment process. S: Classify the foot changes and the current wo assessment instruments	ological manifesta- ical changes. sic diagnostics as es-	Fundamentals ⇒ Pathophysiological changes in a diabetic foot ∘ Peripheral polyneuropathy and its effects on a foot ∘ Angiopathy and sequelae ∘ Charcot foot (neuropathic osteoarthropathy) ⇒ Typical wound types such as diabetic foot ulcer (malum perforans) gangrene ⇒ Classification of DFS ∘ Risk classes according to IWGDF (International Working Group on the Diabetic Foot) ∘ Degrees of severity: Wagner/Armstrong and PEDIS		Delimitate of pathophysiological changes based on image material including case description
		Lecturer:	Time: from	to	Teaching method:	
8	(4)	K: Apply common examination methods as instr S: Interpret study results and derive further requ A: Consider diagnostics as a requirement for an K: Explain the observation criteria and localizati in the foot	uirements n adequate therapy	Diagnostics ⇒ Foot examination ∘ Handling monofilament ∘ Tip therm ∘ Tuning fork ⇒ Diagnostics on the foot ∘ Malpositioning of the toes ∘ Hyperkeratosis ∘ Limited joint mobility ∘ Osteopathies (e.g., osteomy	elitis, osteolysis, ostitis)	Survey of a "foot evaluation sheet" according to recom- mendation with the examina- tion methods/ use of the in- struments

Day		7.13 Diabetic foot syndrome con	tinued (part 2)				
		<u>Lecturer:</u>	Time: from	to		Teaching method:	
	TU distri- bution:	Learning objectives			Learning	content	Methodology didactic recommendations
9	(5)	K: Record possibilities and limitations of podolo K: Classify aids according to their specific suital scription principles S: Critical evaluation of shoe supply options S: Test aids and derive generally valid principles S: Apply principles of different pressure relief in cally for different disorders	Supporting and preventive measures ⇒ Podological complex treatment o Prescription and reimbursement option o Manual and technical interventions valid principles for application essure relief interventions specifi- o Shoe supply (shoe supply according to the supply guidelines) o Orthoses, such as Total Contact Cast (TCC)		Handling exercise for the application of aids Self-awareness about walking with clawed toes, applying a relief system Exercises of felting to relief pressure		
		Lecturer:	Time: from	to		Teaching method:	
9	(3)	A: Strive the development of the problem aware S: Plan and carry out educational processes for port of the affected person S: Evaluate education processes in relation to p S: Organise a consulting situation under the asplike and respectful communication A: Consider the development and promotion of iour based on partnership between the person care team as a key prerequisite for successful considering the person of the p	prevention and sup- lanning pects of a partner- concordant behav- concerned and the		niques note concor lecision makeen the pers ation of pat edge and sk ents rve changes re of the proble f preventive and therape	sing son concerned and the care team cient education ills and foot complications due to diabe- em in the absence of suffering. Im- emedical check ups	

Day		7.14 Diabetic foot syndrome con	tinued (part 3)			
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learning	content	Methodology didactic recommendations
10	(5)	K: Describe the causes and consequences of b. S: Apply measures to combat biofilm K: Analyse the pathogenicity and therapeutic re infectious agents K: Understand the objectives of different collect S: Take microbiological samples professionally sults S: Identify severity of infection based on clinical S: Plan therapeutic measures on the basis of a ment S: Manage infection prevention and initiate infection measures S: Differentiate different treatment goals for diffect within the framework of DFS S: Select suitable measures for therapeutic interthe defined treatment goals K: Distinguish indications for local antiseptic treatsystemic treatment	quirements of different ion techniques and evaluate their resigns/symptoms systematic assessation control local erent wound types rventions according to	Bacteria detection tests (tyllated, when depth, when suprocessing of the sample, which is a processing with individual to the sample. The sample is a processing which is a processing	bial reduction measures ofilm made easy (Phillips et al., 2010) pe of smear collection, indication re- urface, "Essen gyroscope", Levin, what to specify) uding evaluation of consequences as, causes and different clinical signs seudomonas aeroginosa) ith infection evention to pathogen type (water bug, multi re- collasma therapy, antiseptics with and instructions for use ler the aspect of economy, effective- ing ound cleansing (biofilm removal us- pical interventions)	Practical demonstration of swab collection Discussion of collected findings
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
10	(3)	 K: Distinguish between different treatment object wound types of the DFS S: Select suitable measures for therapeutic interpretation that the defined treatment goals S: Assess the healing process of infected wound 	rventions according to	Focuses of local wound therapy ⇒ Special treatment requirements for Exposed bones and tendor or Interdigital lesions ∘ Gangrene/necrosis ∘ Diabetic foot ulcer/hyperket ⇒ Specific wound therapeutics likest or Haemoglobin, collagen, hy	or: ns eratosis	Recommendation: Practical tips and handling instructions such as dressing fixation, positioning of the wound dressing, practical exercises Examples of care and healing results

Day	TU 12	7.15 Specific wound types (par Tumour wounds	t 1) tumour wound	ls, thermally cased wound	ds .	
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives	5	Learnin	g content	Methodological didactic recommendations
11	(2)	S: Classify tumour wounds according to their lock: Explain concomitant symptoms of tumorous cance for the affected person A: Strive to give priority to measures to improve ative wound situations S: Initiate local and general measures to improve situation K: Know problems of local wound care including due to the specific disease and general situation S: Implement application possibilities for optimiz A: Weigh the use of dressing materials under in plain the decision	wounds and their signifi- the quality of life in palli- re the wound and general g fixation of dressings	ises (curative, palliative) ⇒ Individual dressing materials a ⇒ Atraumatic local therapy/woun ⇒ Odour reducing materials	possible interventions IPY und treatment under individual prem-	Tips and handling instruc- tions from practice such as dressing fixation, positioning of the wound dressing, prac- tical exercises
		Thermal wounds				
11	(1)	 K. Distinguish between pathophysiological proc S: Classify thermal wounds using internationally S: Identify potential risks of typical complication jury 	valid systems	 WHO classification of from 	tal body surface area (BSA)	Participants classify thermally caused wounds
11	(1)	K: Define objectives in the care of thermal wour S: Implement and evaluate specific wound man thermal injuries		Focuses of local wound thera ⇒ Objective of wound care for the ⇒ Special requirements/materials ⇒ Evaluation criteria	ermal injuries	

Day	TU 12	7.16 Specific wound types (part	t 2) dermatologica	wounds			
		Lecturer:	Time: from	to		Teaching method:	
	TU distri- bution:	Learning objectives	3		Learnin	g content	Methodological didactic recommendations
11	(2)	K: Establish a relationship between typical sympwound situations S: Differentiate between the typical chronic wou matological origin K: Identify the needs of dermatological intervent S: Ensure adequate wound care until differential	nds and those with derions	Dermatological variations Dermatos Pyod Bullo Vasculitis Vasculitis Veg Dermatos Lived Infections Ecthy Metabolic Vacculitis Vacculitis Veg Calci Vacculitis Vacculitis Vacculitis Veg Calci Vacculitis Vacculitis Vacculitis	wounds – exames erma gangrenc us pemphigoid gic vasculitis ener's granulor es loid vasculopat /ma causes phylaxis obiosis lipoidica hospholipid syr ST syndrome (lerge Weissenb	natosis (WG) shy	

Day	TU 12	7.17 Specific wound types (par	t 3) complex wound	situations		
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
12	(4)	S: Identify risks and causes of postoperative wo S: Identify the signs of a postoperative wound h necessary measures A: Recognise the limitations for the patient resu wound healing disorder S: Identify risk factors and causes of erysipelas tions K: Know typical pathogens and the pathogen splocal treatment options S: Evaluate the course of the disease and initial adjustments	ealing disorder and initiate ting from a postoperative in its various manifesta-ecific therapy as well as	Surgical wound complications (SWCs) Pathophysiology and causes of wound healing by secondary intention Characteristics of wound healing disorders and potential complications Typical would situations using examples Infections Seromas, haematomas Wound dehiscences/ruptures including abdomen Soft tissue necrosis Required strategies to support wound healing Local and systemic measures Erysipelas Pathophysiology and causes related to erysipelas Symptoms of erysipelas Treatment measures for the rehabilitation of erysipelas General, local and systemic measures		Use risk scores
Day	TU 4	7.18 Pain				
	TU distri- bution:	Learning objective		to Learnii	Teaching method:	Methodology didactic recommendations
12	(4)	S: Explain specific pain situations in connection factors S: Carry out an individual pain assessment with S: Identify potentially painful situations and pain wound care K: Know typical, painful wound situations S: Apply local measures to reduce pain in the w sional manner K: Know the effects and side-effects of the varie them to the WHO pain relief ladder A: Be aware of the importance of individual pair social aspects S: Use of existing pain therapeutics for the profess: Arrange institutional contacts (e.g. outpatient conditions	special groups of patients triggering measures in ound area in a professus analgesics and assign experience and psychossional care of patients	Pain management ⇒ Pathophysiology of the development of pain especially wound pain ⇒ Individual experience of pain and its significance in the context of professional wound care ⇒ Pain assessment in special patient groups, for example: ◦ People with dementia, children, polyneuropathy ⇒ Phantom pain and chroric pain ◦ Peripheral and central mechanisms ◦ Neuropathic pain ⇒ Potentially pain inducing situations in wound care (e.g. patient positioning, debridement, mobilisation) ⇒ Pain therapy ◦ Local pain reducing measures (pharmacological and non-pharmacological interventions) ◦ Drug therapies according to WHO pain relief ladder (pharmacology and pharmacokinetics) ◦ Care options such as outpatient pain clinic, psychologist, pain nurse		Participants compare different assessment tools in pair work Participants assign pain situations and medication regimens to the WHO pain relief ladder

Day	TU 16	7.19 Organisation (part 1)				
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives	3	Learnin	g content	Methodology didactic recommendations
13	(8)	A: Recognise the need for a quality assurance of professional activity K: Identify the conceptual features of the quality Wound Seal ICW® K: Describe the spatial, technical and structural wound care facility K: Define the hygienic requirements and explain S: Determine the quantitative and qualitative peand plan the organisational process S: Organise the implementation of treatment statevidence S: Coordinate different therapeutic professional setting and actions K: Know the focus of the audit for Wound Seal IK: Understand the constructive evaluation of an	requirements for a their necessity rsonnel requirements andards based on current is in their professional CW®	and responsibilities, obje	nical institutions Ind Seal ICW® Intification procedure (qualification, areas of responsibility extives agreed on with employees) Intification procedure and organisational fessional team Institutions	Participants work out sub tasks of the wound seal certification Creation of a complete or partial organisational chart Group work for the evaluation of quality aspects

Day	TU 16	7.20 Organisation (part 2)				
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
	TU distri- bution:	Learning object	ives	Learnii	ng content	Methodology didactic recommendations
14	(4)	S: Determine the quantitative and qualitative and plan the organisational process S: Organise the implementation of treatment evidence S: Plan and organise discharge management	t standards based on current	specifications of the Wound S Work process organisati sational chart and	gement in a clinic on the basis of the seal ICW® on: Procedure instructions and organiational structure such as duty rota, paial organisation	Group work on the organisa tional structure of an outpatient clinic in various subareas Develop a transfer sheet for external care
		Lecturer:	Time: from	to	Teaching method:	
14	(2)	A: Understand the legal basis for wound do A: Make fundamental ethical and data proteing patient specific documentation K: Compare different concepts and product and identify typical sources of error S: Name requirement profiles for wound do ent organisations S: Evaluate different documentations and justices.	ection considerations regard- s for wound documentation cumentation systems in differ-	aspects ⇒ Presentation of different elect ⇒ Technical equipment inclusiv	from regulatory and quality assurance tronic wound documentation systems	Companies present their programs. Patient related data previously acquired by the group are entered.
	•	Lecturer:	Time: from	to	Teaching method:	
14	(2)	A: Evaluate the examination concept as tar work and competence development K: Know the examination system K: Implement the recommendations for pre colloquium		Exam preparation ⇒ Practice exam ⇒ Assistance for exam preparati ⇒ Systematics of the Colloquium ⇒ Creation of a presentation for	ı	Request a sample exam from the certification body Going through the practice test Present the colloquium in the order of the content

Day	TU 8	7.21 Health economics				
		Lecturer:	Time: from	to	Teaching method:	
	TU distri- bution:	Learning objectives		Learnin	g content	Methodology didactic recommendations
15	(2)	 K: Know the concept of primary, secondary and tails of regular health care A: Understand the basic concept of cross-sector operation and coordination S: Explain the implementation possibilities of crowound care 	ral care as a way of co-	Forms of health care provision ⇒ Primary, secondary and tertiar care ⇒ Cross-sector care/design ◦ Cross sector network ◦ Obstacles to and needs of		
		<u>Lecturer:</u>	Time: from	to	Teaching method:	
15	(6)	A: Develop an understanding of healthcare billing: Explain the possibilities and limitations of the for healthcare services S: Plan care under consideration of economic as:	reimbursement system	Financing and prescription ⇒ Cost efficiency principle ⇒ Budgets and benchmarks ⇒ Prescription and reimbursement ⇒ Economic prescription ⇒ ICD (International Classification and legal background	nt possibility n of Diseases) according to WHO	Calculate the reimbursement possibility of a nursing service for outpatient wound care
= 1	120	Total Hours				

Duration	7.22 Proof of performance				
	Test supervisor:	Time: from _	to	Teaching method:	
120 minutes	Written exam		⇒ 30 exam questions, issued by the certificati	on office	
40 hours	Work shadowing/clinical practice of 40 hours in a suitable institution/workplace (see point work shadowing/clinical practice)		⇒ Following the theoretical part		
	Examiner:	Time: from _	to	Teaching method:	
20 minutes	Colloquium: Oral presentation of a case (see point the oregulations) 10 minutes presentation and 10 minutes discussion per p		⇒ In front of the examination committee (chainsee examination regulations)	rpersons or their representative and second examiner,	

8. Overview of local wound treatment with the distribution of the topic contents

The topic of wound care is addressed within the clinical pictures each with a subarea of the local therapeutic priorities. The following table provides additional orientation for a better differentiation of topics.

Wound care subtopic	Thematic block	TU	Day
Exudation management	Ulcus cruris venosum	3	2
Amputation ⇒ Major amputation (minor amputation in DFS)	Ulcus cruris arteriosum and mixtum	4	3
Debridement methods	Decubitus	6	7
Infection control ⇒ Local disinfecting therapy, systemic antibiosis ⇒ Antiseptics with spectrum of activity, indications and instructions for use Biofilm and cleansing methods		5	
Special treatment requirements for	DFS	3	10
Haemoglobin, collagen, hyaluronic acid Treatment of tumour wounds		2	11
Treatment of turnour wounds			11
Treatment of thermal injuries	Specific wound types	1	11
Surgical wound complications Erysipelas		4	12

9. Overview on the distribution of the topics communication/education

Communication/education subtopic	Thematic block	TU	Day
Patient related communication Superordinate contents ⇒ Basics of patient education, repetition Woundexpert ICW® ○ Definition, objectives, areas: Information, training/instruction, advice (delimitation of the sub-areas under decubitus and DFS) ⇒ Motivation ○ The concept of motivation, motivation promotion and inhibition ○ Extrinsic and intrinsic motivation ○ Motivation using the example of the health belief model or trans theoretical model (Prochaska, Di Clement, 1994) ○ Basic contents to promote patient motivation (examples: objectives of the measures, background information, also about causes, effects of the measures, expected course of events) Clinical characteristics-related contents ⇒ Educational content for people with ulcera crurum with exemplary topics ○ Instructions for proportionate self-sufficiency ○ Skin observation, skin care for flaky, barky, sensitive skin ○ Itching reduction ○ Vein training, dealing with tightening aids ○ Recurrence prevention	Ulcus cruris	3	3
Patient and relative related communication Superordinate contents Assessment of the educational needs and the educational ability Formulation of goals including planning Instructions as an educational form (sub steps of the instructional process) Educational aids and sources Information brochures and their evaluation (Wittener List) Internet, self-aid groups, information centres Disease specific contents Instructions with focus on content (e.g. sitting, transfer techniques) Training on risk identification and background knowledge of decubitus Organisation of aids and their application Self-monitoring, e.g., skin observation including finger test Objectives and background information on planned measures	Decubitus	3	6
Patient related communication Superordinated contents Relationship formation Questioning techniques Measures to promote concordant behaviour Participation, in decision making Partnership between the person concerned and the care team Doptions for the evaluation of patient education Review of knowledge and skills Clinical picture specific contents Show connections: Nerve changes and foot complications due to diabetes Body image disturbance Promoting awareness of the problem in the absence of suffering. Importance and content of preventive medical check ups Training in preventive and therapeutic interventions Self-monitoring, recognition of dangerous situations and avoidance strategies Handling and procurement of therapeutic products and aids	DFS	3	9

10. Work shadowing/clinical practice Woundtherapist ICW®

10.1 Time requirements

The work shadowing/clinical practice will be completed over a period of 40 hours (á 60 min.) which can be divided into individual blocks. It may begin accompanying the theoretical part and must be completed no later than the second examination date (colloquium).

10.2 Objectives/Content

During the work, shadowing the participants should:

- Gain insights into the fundamental structures and procedures followed by different stakeholders in the care of people with chronic wounds
- Analyse structural and process-related requirements on the organisations
- Differentiate between the tasks of different health care professionals and institutions
- · Reflect professional specifics of wound treatment in the practice
- Develop a critical view on the practical implementation of treatment concepts
- Understand the application of care components in terms of cause and effect
- Assess the need for networking of healthcare providers

10.3 Facilities

The participants organise their work shadowing/clinical practice place independently (contacting, scheduling ...). The work shadowing/clinical practice should be completed in facilities that focus on practicing the care of chronic wounds or is closely linked to healthcare in this field. In order to meet the goal of the work shadowing/clinical practice, it should preferably not be done at their own facilities and definitely not in their own workplace. The work shadowing/clinical practice can be divided up according to different departments.

Suitable work shadowing/clinical practice place include:

- Diabetic foot clinic
- Podiatry practice
- Wound clinic/wound care centre
- Medical surgeries with the corresponding focus of wound care
- Orthopaedic shoemaker/technician
- Institutions with wound seal certification
- Medical supply or home care companies
- Clinical departments with main focus on the treatment of chronic wounds
- Outpatient care services with focus on care of chronic wounds

10.4 Certificate

The organisation where the work shadowing/clinical practice took place certifies the participants who performed the work shadowing/clinical practice on the form "Certificate of work shadowing/clinical practice advanced seminar Woundtherapist ICW®".

⇒ Print template in the annex

10.5 Work shadowing/clinical practice key aspects - checklistTo support the transfer of knowledge from theory to practice, the ICW recommends focusing on work shadowing/clinical practice in core areas as listed below. This serves as an orientation guide for the selection of a work-shadowing placement and the content design.

	10.5.1 Diagnostics
	Perform of an ABI (ABPI)
	Duplex sonography, venography and angiography
	Foot sensory examination according to the International Working Group on the Diabetic Foot,
	IWGDF Guidelines on the prevention and management of diabetic foot disease (tip-therm, tun-
	ing fork test, Semmes-Weinstein 10g monofilament)
	Plantar pressure measurement (plantar pressure measurement or measurement in the context
	of other supplies such as seat cushions, mattresses)
	Transcutaneous oxygen measurement
	Skin inspection in risk of decubitus
	Differences between moisture-associated skin damage and decubitus
	Clinical picture of auto-immune lesions
	Histology in case of special questions
	Take a swab
	Evaluation of imaging diagnostics
	10.5.2 Provision of aids and supportive therapy
	Compression therapy
	 including leg measurements and supply of stockings, advice
	Compression bandaging
	Intermittent compression
	Diabetes training programs
	Custom-made shoes and insoles, as well as foot measurement by orthopaedic shoe-techni-
	cian for DFS
	Application of orthoses (ready-made orthoses, total contact cast)
	Prosthetic fitting
	Gait training and vascular sport
	Aids as part of decubitus prevention and/or therapy
	Pressure-reducing cushions
	Special beds and mattresses
	Special aids such as heel and elbow protectors
_	
	10.5.3 Palliative care
	Care for tumour wounds/exulcerations
	Measures to deal with wound odour
	Measures against risk of bleeding/bleeding
	Care of wounds in palliative situations

	10.5.4 Special (local) treatment Debridement methods Surgical debridement Ultrasound-Assisted Wound Debridement (UAW) Shaving Larvae or maggot therapy NPWT/local negative pressure therapy
	Laser treatment
	Electrostimulation
	Hyperbaric oxygen therapy Plasma therapy
	10.5.5 Pain therapy Pain assessment of people with chronic wounds Pain assessment of people with limited ability to communicate, as in cases of dementia Systemic pain therapy Local pain therapy and prevention strategies in wound care No pharmacological therapy for pain
	10.5.6 Organisational structure of care institutions Work process organisation Standard application Procedural instructions Wound assessment and documentation

(Where possible, part of the work shadowing should be completed at an institution certified according to the "Wound Seal ICW $^{\circ}$ ". Please refer to the list of institutions certified according to the Wound Seal ICW $^{\circ}$ at www.icwunden.de.)

11. Examination regulations Woundtherapist ICW®

§1 Admission

Only participants in/graduates of a "Woundtherapist ICW®" seminar recognised according to the requirements of the ICW are admitted to the examination. The participant must also be in possession of a valid "Woundexpert ICW®" or "Physician Woundexpert ICW®" certificate. This is to ensure that he or she has a relevant licensed professional qualification. The participant must have attended at least 80 % of the course. To keep track of the times of absenteeism, an attendance list is maintained by the provider. The participant must provide signed confirmation that he is familiar with the requirements of ICW/TÜV certification (position paper, normative document, examination regulations and syllabus relating to the "Woundtherapist ICW®").

§ 2 Recognition of seminar

The content, duration and structure of the seminar correspond to the syllabus included in the "Woundtherapist ICW®" curriculum. The training course has been checked by the joint recognition and certification body of PersCert TÜV and ICW (in the following referred to as the certification body). Recognition of the education provider is confirmed in the form of a recognition certificate.

§ 3 Examination procedure

A two-part examination is held to demonstrate the knowledge, skills and competencies acquired through participation in the qualification measure "Woundtherapist ICW®".

- 1. Written examination consisting of 30 questions on the topics covered by the syllabus
- 2. **Colloquium** (oral examination) in the form of the presentation of a case and subsequent discussion

In view of the fact that the length of the overall qualification process must not exceed one year, the education provider sets the **dates** for the written examination and the colloquium. Participants are informed in writing of the dates at the beginning of the course (e.g. on the registration form). The parts of the examination are scheduled immediately, or at the latest three months, after completion of theoretical instruction.

The education provider's **examination committee**, as confirmed by the certification body and in accordance with the specified evaluation criteria conducts the examination.

§ 4 Written examination

The written examination is to be conducted in such a way that there is no possibility of cheating. Participants are therefore to sit at separate tables or at a sufficient distance from each other. If this is not possible, two versions of the written examination, A and B, are to be requested from the certification body.

The written examination is compiled by the certification body based on the exam question catalogue confirmed by the ICW expert panel. The paper consists of 30 questions on the topics covered by the syllabus, which are to be answered in 120 minutes.

The **assessment** of the tasks is done by the examination board by using the solution sheet provided by the joint recognition and certification body of PersCert TÜV and ICW. The solution specifications are to be seen as absolutely binding in regards to the multiple choice questions whereas they have to answer the open questions in a meaningful way.

The **points for the open questions** are shown in the questionnaire. Each correct answer results in one point. The answers are evaluated in order so that if four answers are required, only the first four are taken into account. Incorrect answers result in 0, but not in minus points. In individual cases, half point may be awarded for an incomplete but correct answer.

The **points awarded for the multiple choice questions** are <u>not</u> shown since no correct or incorrect conclusion can be drawn regarding the number of desired answers. In the evaluation, each correct entry will be awarded one point, each incorrect selection will be deducted from it, but a multiple question can result in a maximum of 0 points. Half points are not possible here. In the evaluation, the solutions recognized as correct are clearly marked by the examiner (\checkmark).

§ 5 Colloquium

In the colloquium, the graduates are to give a presentation lasting ten minutes describing a genuine case to the examination committee. The two examiners subsequently ask further questions that are more specific on the case described. Exam performance is assessed by the two examiners based on the assessment matrix specified by the certification body. The graduate is notified individually of the examination result. The colloquium takes the form of an individual examination.

The main focus of the colloquium is on explanation, the formulation of objectives, planning and reflection on therapeutic measures as well as educative and communicative aspects. More detailed information is laid down in the annex "Woundtherapist ICW®" colloquium.

The certification body must approve **the examination committee**. For the colloquium, the committee consists of two examiners, of which one is from the professional seminar management (and, in agreement with the certification body the educational seminar management, where applicable). The second examiner must have taught topics in the seminar, which are relevant to the examination.

§ 6 Evaluation of examination performance

The parts of the examination are considered to have been passed if the candidate achieves a minimum grade of 4.0.

%	100 - 92	91 - 81	80 - 67	66 - 56	< 56
Grade:	1	2	3	4,0	< 4,0
	passed	passed	passed	passed	failed

The examination committee refers to the answer sheet provided by the certification body when grading the exam questions. The written examination and performance in the colloquium are graded separately.

In the colloquium, each of the examiners keeps a separate record of his evaluation of the graduate in the assessment matrix. If the two examiners' evaluations of the colloquium differ by more than one grade, they are to discuss the reasons for their evaluation and agree upon a single grade. A precise breakdown of the grading process is to be found in the assessment matrix "Colloquium Woundtherapist ICW®". The assessment matrix is archived together with the other examination documents for five years.

§ 7 Work shadowing/clinical practice

The work shadowing/clinical practice of 40 hours is part of the qualification measure. The participants look for a work shadowing/clinical practice place by themselves. A division into several time periods is recommended. The clinical practice takes place in areas of work related to caring for people with chronic wounds. The participant is guided by the specifications in the chapter "work shadowing" when selecting a place for the work shadowing.

The confirmation of a completed work shadowing to the training provider on the form *certificate of Work shadowing/clinical practice advanced seminar Woundtherapist ICW*[®] is a prerequisite for admission to the colloquium. The work shadowing should only be completed when the relevant contents have been taught in theory, but can be started during the ongoing seminar.

§ 8 Passing/failing the examination

The test is considered as passed if the candidate has achieved a grade of at least 4.0. Participants who fail to attend the examination date and/or violate any of the examination rules without a valid reason (e.g. illness) and without a valid reason will not pass the examination. Participants who have not passed the examination at their final attempt will receive a certificate of attendance from the educational provider. The educational provider can communicate the result to the participants in the form of grades, subject to confirmation by the joint recognition and certifying body of PersCert TÜV and ICW.

§ 9 Re-examination

If a candidate fails the examination, he may request a repetition. He only needs to retake the parts of the examination that were failed. The colloquium and the examination can be repeated twice. A failed part of the examination can be repeated at the earliest after four weeks and at the latest within twelve weeks after the announcement of the result.

Participants who have not achieved the educational objective after a repeated examination can only be readmitted to the examination by participating in a course once again.

§ 10 Examination rules

- 1. Cheating: No contact with other exam candidates is permitted.
- 2. Exam transcript: Permitted only on the exam papers made available.
- 3. Aids: The use of aids is not permitted.
- 4. Disruption: Anything preventing the examination from proceeding in an orderly manner must be excluded.
- 5. Leaving the examination room: On application candidates may leave the room individually but for no longer than 10 minutes.
- 6. Questions: Only to the test supervisor, no questions on content permitted.
- 7. Exclusion: If the above rules are not observed, the candidate will be deemed to have failed the examination.
- 8. Deliberate deception: A retake is ruled out if the participant has committed a deliberate deception (e.g. submitted case report/term paper is demonstrably not his own work, using of permitted aids).

§ 11 Appeals/inspection of examination documents

Appeals and complaints must be addressed to the Director of the joint recognition and certifying body PersCert TÜV/ICW within two weeks of the announcement of the examination results. Complaints/appeals will be handled in accordance with the standard operating procedure for handling complaints/appeals by PersCert TÜV.

In the event of an appeal against the examination result the candidate can inspect his examination documents on completion of all examination parts. To do this, he must submit a written application to the educational provider, who will allow the candidate to inspect the documents in the presence of a supervisor. The examination documents cannot be copied or handed to the candidate to take away with him. An informal record of the process must be kept. A copy of the minutes and of the examination documents must be passed on to the recognition and certifying body within one week.

§ 12 Certification

After the end of the exam the examination commission sends the exam transcript to the joint recognition and certifying body.

The certifying body of PersCert TÜV and ICW checks compliance with the requirements for *Woundtherapist ICW*® (admission requirements and examination results) defined in the "Normative document" and issues its certification. As a result of the review a certificate is issued confirming that the participant has successfully participated in the "*Woundtherapist ICW*®" course recognised according to the principles of the ICW. The certificate is **valid for 5 years**. Then, a recertification must be obtained (see forms recertification). The participant certificates are sent by the certifying body to the educational provider that issues them to the participants.

§ 13 Re-certification

A renewal of the certificate for another 5years is possible when the validity of the certificate expires. Renewal is only possible upon written application. The application should be submitted at the earliest 3 months before the valid certificate expires.

For re-certification, annual proof of at least eight re-certification points from ICW/TÜV recognized re-certification events during the period of validity of the certificate must be provided. The evidence can be provided by copies of the certificates of participation.

§ 14 Rights of use of trademarks

TÜV Rheinland and ICW grant certified graduates the non-exclusive and non-transferable right to refer to their awarded qualification in the form of "Woundtherapist ICW®".

Participants who have been successfully certified as "Woundtherapist ICW®" are also given the opportunity - after acceptance of the terms of use - to acquire the test certificate signet from PersCert TÜV with personal ID for promotional purposes.

The right of use does not include the use of other logos, brands or other intellectual property rights of TÜV Rheinland or of cooperating companies according to §§ 15 ff. AktG, in particular not the use of the word or picture mark TÜV Rheinland.

§ 15 Monitoring

The correct use of the certificate issued is monitored by TÜV Rheinland within the scope of its possibilities. Any indications, e.g. by third parties, regarding misuse will be investigated. The certificate holder must inform TÜV Rheinland if he/she becomes aware that third parties are misusing his/her certificate. The certificate may not be used in an abusive or misleading manner. In particular, it is forbidden to create the impression that the certificate holder is an employee of TÜV Rheinland or that/her services were provided by TÜV Rheinland or on its behalf.

PersCert TÜV reserves the right to take legal action in the event that violations of these terms of use become known.

§ 16 Changes in the certification system

The joint certification body of TÜV Rheinland and ICW are authorised to change the certification system. The examination regulations valid at the beginning of the seminar apply. These regulations must be presented to the examination participants on request.

12. Colloquium

12.1 General

The colloquium is the second part of the examination. In the colloquium the graduate describes the care of a patient with a chronic wound (or several wounds). The objective is to test competence, in relation to the case in question, as acquired through the transfer of knowledge to practical experience.

The **case presentation** relates to the care of a wound patient from diagnostics to current wound care and its evaluation.

12.2 Time requirements

12.2.1 Scheduling

In view of the fact that the length of the overall qualification process should not exceed one year, the educational provider sets the date for the written examination and the colloquium. Participants/graduates are informed of the dates at the beginning of the course (e.g. on the registration form) and the dates are passed on to the certification body in writing upon registration for the course. The certification body and the participant must be informed of any changes at least four weeks before the scheduled examination date. If changes need to be made at short notice, these must be agreed in writing with the participant (e.g. change of day or time of colloquium), and the certification body must be informed of the reasons for the change.

12.2.2 Duration of colloquium

The total time should not exceed 20 minutes per graduate. The colloquium begins with the presentation of the case lasting ten minutes. The following technical discussion lasts ten minutes. If the presentation is not finished after ten minutes, the chairman of the examination committee may move on with the discussion.

12.3 Preparation for colloquium

12.3.1 Handouts for colloquium

A clear and comprehensive breakdown of the content and sequence of the presentation is to be presented by the graduate to the examiners in the form of a handout at the latest on the date of the examination. The scope of the handout should not exceed one A4 page or five PowerPoint slides.

12.3.2 Use of media and other aids

Additional media may be used to support the presentation. Media required for the presentation may need to be prepared in consultation with those responsible at the venue. Additional media may include posters, flip charts, moderation cards, video projector or pinboard.

12.4 Content structure

The main topics should be dealt with in the sequence described below: (Structure of Colloquium in blue words)

1. Short presentation of professional activity

At the beginning of the colloquium the graduate briefly describes his professional activities and area of work. This should enable the examiners to establish a link between the subject related presentation and the graduate's practical work.

2. Presentation by the graduate

First of all, the graduate gives a brief overview of the planned content. The subsequent presentation should include the following main topics:

For the case presentation:

- Introduction of the patient
- Reasons for choosing the patient
- Medical history
- Diagnosis, diagnostics and wound description
- Therapy plan (causal, local and accompanying therapy) as well as educational measures
- Implementation of planned measures
- Evaluation of interventions
- Reflection on overall situation

3. Technical discussion

The technical discussion takes place directly after the presentation. The examiners open up a discussion on the basis of the presentation and ask situational and further questions on the case.

12.5 Performance assessment

The two examiners subsequently evaluate the presentation and technical discussion. Performance in the colloquium is evaluated by the examiners according to the evaluation criteria (table 1) and expressed as a grade. The presentation in the colloquium is recorded by one of the two examiners in the assessment matrix.

Evaluation criteria	max. points
Presentation	4
Presentation of case (see 4.2)	6
Professional aspects	6
Communicative aspects	4
total	20

Tab. 1: Evaluation criteria - Colloquium "Woundtherapist"

The evaluation criteria are listed in more detail in an assessment matrix (see annex). The graduate is subsequently informed orally of the examination result.

12.6 Assessment matrix

⇒ Print template in the appendix

13. Literature list

This list of German and international literature is a limited selection of relevant literature for the respective topics of the curriculum. It should be considered especially by the lecturers for the preparation of the teaching scripts/presentations. It does not claim to be complete. Further literature recommendations can be found in the Study Book Wound Expert at the end of each chapter on the different topics.

English literature is written in bold in the list!

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Brochures, guidelines, consensus recommendations as well as the study book of the ICW can be ordered at www.icwunden.de in the ICW Shop. All forms and documents for the seminar are available for download: www.icwunden.de

14. Authors

Curriculum and literature list were developed by members of ICW's expert panel:

Bernd Assenheimer, registered nurse, teacher for nursing professions, subject specialist/specialist author, Tübingen

Dr. med. Christoph Giebeler, specialist for surgery and vascular surgery, Wounds Consultancy Klinik am Eichert, ALB FILS Kliniken subject specialist/specialist author, Göppingen

Veronika Gerber, paediatric nurse; teacher for therapeutic professions, Chairlady ICW e.V., coaching speaker, chronic wounds, subject specialist/specialist author, Spelle

Dr. phil. Armin Leibig, teacher for nursing professions, degree as nursing educator (FH), M.A. adult education, Academy for Training and Further Training, Erlangen University, professorship for health and nursing education University of applied sciences Ludwigshafen, Frankenau

Norbert Matscheko B.Sc. and M.A. (adult education), teacher for nusing professions, health scientist, director of the Bavarian Nursing Academy, coaching speaker, Munich

Kerstin Protz registered nurse, manager in the social and health care sector, Hamburg-Eppendorf University Hospital, Woundexpert ICW[®], expert analyst for nursing, member of the Advisory Board ICW e.V., member of the board "Wundzentrum Hamburg e.V.", subject specialist/specialist author, Hamburg

Gerhard Schröder, registered nurse, specialist nurse in anaesthesia and intensive care/A/I, supervisor teacher for therapeutic professions, author of specialist books and journalist, teaching and research commissions with specialisation pressure ulcer, member of the Advisory Board ICW e.V., subject specialist/specialist author, Göttingen

PD Dr. med. Andreas Schwarzkopf, specialist for microbiology and infection epidemiology, expert analyst for hospital hygiene, subject specialist /specialist author, Bad-Bocklett

Werner Sellmer, specialist pharmacist for clinical pharmacy, member of the board Wundzentrum Hamburg e.V., member of the Advisory Board ICW e.V., subject specialist/specialist author, Norderstedt

Barbara Temme, registered specialist physician for surgery, Woundexpert ICW[®], WACert[®], subject specialist, Berlin

Katja Teubner, registered nurse, Woundexpert ICW®, Woundcare specialist ICW®; teacher for nursing professions, MSC health and nursing education, Munich

Ida Verheyen-Cronau, registered nurse, specialist nurse in anaesthesia and intensive care/A/I, teacher for therapeutic professions, Woundexpert ICW[®], Woundcare specialist ICW[®]; WACert[®], Head of the ICW/TÜV recognition and certification office, specialist speaker, Frankenau

Annex





Certificate of work shadowing/clinical practice advanced seminar "Woundtherapist ICW®"

	To be filled by the participal lucational and training institute (educational distributed) therapist ICW® was completed:	
	To be completed by the work shad	owing site:
Organisation w	herein the work shadowing/clinical practice	e is performed:
(Trainee: Name	e/address)	
	the work shadowing/clinical practice as pa bist ICW ®" in our institution at the listed tim	
Description of t	he operational area:	
Date: Date: Date: Date: Date:	number of hours:	
organisation for t ☐ The trainee ha report/term pape about the usage	entioned trainee has not raised any patient dathe case report/term paper. as collected patient data in order to use them etc. In consultation with our department the paties of the data. All diagnoses, surveys and photh the express consent of the patient. The written	outside of our organisation for the case ent to whom the report refers is informed tographs were created after prior infor-
Place, date	Name (in block letters) + signature	Stamp of the institution ☐ There is no stamp for the organisation/company

If there are several places of work shadowing/clinical practice, a certificate must be issued for each!

<u>Assessment matrix - Colloquium Woundtherapist ICW®</u>

Surname, first name/given name (graduate): Place of exam, date:			
Place of exam date:			
race of exam, date.			
Assessment criteria maxim points	ım total		
1. Presentation 4	pomio		
Time management (1)			
Course, structure of the presentation ("red thread"/central theme) (2)			
Use of media (1)			
Comments			
2. Presentation of the case 6			
Background information (1)			
Chronology and systematics of the planning steps (2)			
Priority setting and decision making (1)			
Evaluation of the interventions and reflection on the overall situation (2)			
Comments			
3. Professional aspects 6			
Reflection and evaluation of the initial situation of the patient (2)			
Transfer of taught content and acquired skills (2)			
Professional correctness and justification contexts (2)			
Comments			
4. Communicative accents 4			
Comprehensibility, expression and language (1)			
Development of problem-solving approaches and argumentation (2)			
Overall performance (1)			
Comments total maximum/summary: 20			
, , , ,			
Grade key 100-92 91-81 80-67 66-56 < 56%			
Grade: 1 2 3 4,0 < 4,0 = failed			
Points: 20-18,5 18-16,5 16-13,5 13-11,5 <11			
Summarising comments:			
Overall grade: □ passed □ not passed			
Repetition possible: Repetition not possible due to:			
Division later Alexander (1)			
Place, date Name <u>and</u> signature of the examiner (from the registered examination one evaluation matrix must be filled in per examiner. See examination regulation.	nation committee		